sanket patel

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# **Objective**

# My objective is to contribute to the financial success of organizations by optimizing financial operations, identifying growth opportunities, and making data-driven decisions that drive profitability and shareholder value.

# **Education**

**Master of business administration (MBA) specialization in finance (2017-2019)**

**Cambrian College of applied arts and technology**

***Graduate certificate Project Management* (Expected Graduate in Aug, 2023)**

***Graduate certificate Organization Management* (Graduated on Dec, 2022)**

# **Experience**

**Supervisor, Taj Bistro (May,2022 to Current)**

* Responded to customer concerns, working with manager to significantly raise customer satisfaction ratings.
* Maintained positive customer relationships by responding quickly to customer service inquiries.
* Supervised and evaluated staff to help improve skills, achieve daily objectives, and attain advancement.
* Managed opening and closing procedures and recommended changes to enhance efficiency of daily activities.
* Processed payments for credit and debit cards and returned proper change for cash transactions.
* Created and maintained safe and secure work environments for employees.
* Trained new employees on proper protocols and customer service standards

# **Skills**

Customer communication

Financial reporting skills

Analytical decision-making skills

Problem-solving

Multitasking

Customer needs assessments

Prioritization

Task prioritization

Teamwork

Planning

Creative thinking

Motivation

Accounting skills

Microsoft Office